



Bath & North East Somerset
Local Safeguarding Children Board

BATH AND NORTH EAST SOMERSET COUNCIL

LOCAL SAFEGUARDING CHILDREN BOARD

Tuesday 8th September 2015

Present:-

Reg Pengelly (Independent Chair)

Ashley Ayre (B&NES Council, People and Communities, Strategic Director and DCSS)

Richard Baldwin (B&NES Council, Divisional Director, Children and Young People, Specialist and Targeted Services)

Mike Bowden (B&NES Council, Deputy Director for Children & Young People, Strategy and Commissioning)

Sally Churchyard (B&NES Council, 11-19 Prevention Service Manager, Youth Offending Service)

Fiona Finlay (Sirona Care and Health, Designated Doctor)

Bruce Laurence (B&NES Council, Director of Public Health)

Judy Lye Forster (City of Bath College, Head of Learning)

Lesley Hutchinson (B&NES Council, Head of Safeguarding and Quality Assurance)

Amanda Round (Oxford Health)

Simon Crisp (Avon & Somerset Constabulary)

Phil Rhodes (Avon and Wiltshire Mental Health Partnership Trust, Service Manager)

Duncan Stanway (Barnardos, Assistant Director Midlands and South West)

Sophia Swatton (B&NES NHS CCG, Designated Nurse Safeguarding)

Mark Everett (Writhlington School, Head Teacher, Secondary Heads representative)

Nicola Smith (St Nicholas CoE Primary School, Head Teacher, Primary Heads representative)

Jackie Deas (B&NES Council, Deputy Safeguarding Lead: Children and Quality Assurance for two items only)

Kevin Day (National Probation Service)

Dawn Clarke (NHS B&NES CCG, Director of Nursing and Quality)

Alison West (NHS England, Quality & Safety Manager)

David Gee (CAFCASS)

Mary Lewis (RUH, Assistant Director of Nursing)

Chrissie Hardman (Sirona Care & Health, Head of Children's Health Services)

Donna Redman (NHS B&NES CCG, Named GP)

Councillor Michael Evans, Cabinet Member for Children's Services

Angela Vick (Lay Member)

Caroline Dowson (B&NES Council, Integrated Services Manager)

Debbie Forward (B&NES Council, Senior Commissioning Manager for Preventative Services)

Apologies: Roz Lambert (First Steps (Bath), Children and Young People's network representative), Sarah Thompson (South Western Ambulance Service), Michelle Maguire (Oxford Health), Rachel Williams (Avon & Somerset Constabulary) and Dr William Bruce-Jones (Avon and Wiltshire Mental Health Partnership Trust, Clinical Director)

WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting. Members made introductions.

83 EMERGENCY EVACUATION PROCEDURE

The Democratic Services Officer drew attention to the emergency evacuation procedure.

84 PRESENTATION – EARLY HELP STRATEGY

The Senior Commissioning Manager for Preventative Services and the Integrated Services Manager gave a presentation to the Board, a brief summary is set out below.

Early Help Strategy

- Aim is to increase our focus on Early Help
- Growing body of evidence on the effectiveness of Early Help
- Developed from strong multi-agency involvement
- Strong links to other strategies and plans in the future

Vision

Our vision is that: all children, young people and families have access to well co-ordinated, good quality and timely Early Help when it is required, so needs can be identified and addressed to promote fulfilling family lives.

Key Priorities

The Early Help Group is proposing the following as the key priorities.

- Improving the way we work across a range of agencies to ensure a consistent and co-ordinated approach
 - opportunities to respond earlier- improved joint working with schools, adult services and housing
 - using a language we can all understand
 - Improving quality
- Making links with and influencing other partnerships.
- Developing a better understanding of where unmet needs and gaps in provision are
- Developing evidence to show the effectiveness of Early Help via a multi-agency task group

'Early Help: Whose Responsibility?' Ofsted [March 2015]

LSCBs should:

- critically evaluate the effectiveness of Early Help
- monitor the quality of early help assessment, planning and management oversight through effective audit arrangements
- monitor and evaluate whether children's emerging needs are appropriately met elsewhere when referrals to children's social care do not meet the locally agreed threshold for statutory intervention
- ensure that all professionals working with families receive effective Early Help training.

Next steps

- Members to feedback by end of September 2015 (Action 255)
- Approval to go ahead and consult on basis of draft Strategy and start to develop and implement actions
- Wider consultation with all stakeholders (children, young people and families, children's services, adult services)
- Strengthening the role of LSCB in relation to Early Help

The Senior Commissioning Manager for Preventative Services said that the intention was to have the Strategy signed off by December 2015.

The Divisional Director for Children and Young People, Specialist and Targeted Services said that the links to adults work should be emphasised. He added that the revised thresholds were currently consulted upon questioned whether these and the strategy should be published in conjunction with each other. He suggested that the strategy be shared with the LSAB for their comments / approval.

The 11-19 Prevention Service Manager commented that a refresh of the Parenting Strategy was also ongoing.

The Senior Commissioning Manager for Preventative Services said that it was key to make the link with these areas.

Councillor Michael Evans, Cabinet Member for Children & Young People asked if the strategy was drafted as part of a request from Government.

The Senior Commissioning Manager for Preventative Services replied that it was written following the Munro Review of Child Protection and feedback from recent Ofsted inspections. She added that the aim of the strategy is to provide good, co-ordinated Early Help provision.

The Chair said that he saw it as the Boards role to oversee this work especially as there were tentative signs that it is having an impact. He asked what agencies were involved with the strategy.

The Senior Commissioning Manager for Preventative Services replied that at this stage they had received input from officers within the Council, 3-4 Voluntary Sector / Independent representatives, School representatives, Housing Providers, Police, Public Health, Commissioners and Providers.

Sophia Swatton asked if Health Providers have been involved. The Senior Commissioning Manager for Preventative Services replied that they would be invited to take part in some upcoming Task & Finish Group work.

The Chair asked if officers would give guidance to the Board on the outcomes that are expected. The Integrated Services Manager replied that they would.

Alison West commented that it will be very important to record the outcome measures.

The Senior Commissioning Manager for Preventative Services said that they will also be seeking feedback from the people involved in receiving Early Help.

Nicola Smith asked if there was enough capacity within the service should more families seek to become involved? The Senior Commissioning Manager for Preventative Services replied that further resources may be required should the strategy prove successful.

The Chair said that he would welcome further updates to the Board on this work. **(Action 254)**

The Head of Safeguarding and Quality Assurance said that if the comments of the LSAB are to be sought prior the Board's sign off of the Strategy in December then this would have to be carried out electronically as the LSAB meets after LSCB. **(Action 255)**

Recommendation:

The LSCB approves the draft Strategy as a basis for wider consultation with partners and stakeholders.

85 DECLARATIONS OF INTEREST

There were no declarations of interest.

86 MINUTES, ACTION LOG AND MATTERS ARISING

The minutes of the last Board meeting of 2nd June 2015 were agreed.

The Chair went through the Action Log for any matters arising.

236. Social care administration side of assessment process to be investigated. The Divisional Director for Children and Young People, Specialist Services said that this had now been addressed.

240. Lesley Hutchinson to follow up and report back re status of electronic system for information-sharing. The Head of Safeguarding and Quality Assurance said that

secure networks were being established through M3 connectivity and were on course to be in place in mid-October. Chrissie Harman and Sophia Swatton stated that more was needed than simply having the connectivity in place and we would need to raise awareness with Urgent Care. The Chair asked for this item to remain open until March 2016. **(Action 240)**

Simon Crisp commented that on September 22nd the Avon & Somerset Police are due to have a root and branch upgrade to their IT services.

241. Chair to write to agencies re importance of attendance at LSCB training events. The Chair said that this matter had been resolved without the need for a letter to be sent.

87 THEMED REVIEWS – HOW EFFECTIVE HAVE THEY BEEN & WHAT DIFFERENCE HAVE THEY MADE?

The Chair introduced this item. He said that members had recently been asked to complete a questionnaire to give their thoughts on the reviews. He said that he had only received eight responses, but that the information within those responses was of a rich content. He then gave a summary of the responses.

Q1: Identify three things you have learned from the Reviews?

- The power of hearing personal experiences – from the parent (could we consider having young people?)
- Review of the categorisation of emotional abuse cases had brought about subtle changes in practice
- Being made aware of the matter of Private Fostering arrangements – several people commented on this
- Clarity of the role of the Board and the contribution it makes to helping children and parents.

Q2: As a process for learning and undertaking the Boards Business, can you identify three things you thought were good / went well with the Themed Review process?

- It gave members the ability to gain further insight into a particular subject matter
- The length and quality of the presentations was good.
- Seen as a good and supportive way to introduce challenges as well

Q3: Identify the ways the Reviews helped to make a difference to your work to safeguard children, young people and families?

- Members have been made more aware of the work of the sub-groups
- Improved understanding of safeguarding

Q4: Can you identify three things that you think need improving to make the Themed Reviews more effective?

- Action Plans to be devised after a review - to be action orientated with only three or so actions which can be logged and feedback on
- Other Board members to take a lead on delivering a review as this has tended to fall to Council staff with the exception of the first review which involved Assistant Director, Barnardos
- An awareness of how the themes are chosen – members would like to be more involved in this

The People and Communities Strategic Director noted that we needed to make sure we did not create a new action plan to be monitored; they should be specific and linked into LSCB Business Plan. Duncan Stanway used the example from the previous meeting when the parent that discussed Child Protection Plans said that she felt overwhelmed by the number of people present at her conference meeting. He said that the lead officer for that review could take that point away and feedback at a subsequent meeting.

The Chair said that he felt that action plans arising should not be extensive pieces of work.

Q5: In your view is the thematic review approach a good mechanism for the Board to fulfil its duties?

- Yes

Q6: Identify future themes which will enhance the work of the LSCB?

- Missing Children – whole system effectiveness
- Workforce Capacity / Retention
- Thresholds
- Children & Young People Experiences – need to make this specific
- Risky Behaviours
- Health Organisations – accountability – get a matrix for the LSCB
- LSCB Ofsted Inspections – ask another local LSCB to come and do a presentation?
- Domestic abuse / mental health
- E-Safety
- Information Sharing
- Safeguarding of Disabled Children

The Divisional Director for Children and Young People, Specialist Services said that there was merit in considering the Ofsted Inspection proposal.

The Deputy Director for Children and Young People, Strategy and Commissioning said that it would be a good opportunity to show the Board where we are in terms of preparation.

Mark Everett said that having recently attended an Ofsted conference that the inspection process can be an opportunity to show how you intend to improve on areas that you know are not as strong as they could be.

The Chair said that this proposal should be the subject of thematic review by the Board in December 2015. **(Action 256)**

Dawn Clarke said that given the number of recent and upcoming health changes that the Board could look at the long term impacts that this will have on providers and commissioners. The People and Communities Strategic Director said that the Board could find out in more detail who commissions what services. He added that this could be undertaken as a workshop exercise. The Head of Safeguarding and Quality Assurance suggested that this could form part of the Development Day in April 2016. **(Action 257)**

The People and Communities Strategic Director said that he would advocate a review on Missing Children. The Chair said that this proposal should be subject of a thematic review by the Board in March 2016. Chair to invite Charlie Hedges BTP to lead; Police, Schools and Council also to be involved **(Action 258)**

Mary Lewis said that she would like to reinforce the proposal for a review on Domestic Abuse. The Divisional Director for Children and Young People, Specialist and Targeted Services said that this could be a review that information is supplied by multiple agencies. He added that it could be scheduled for June 2016 and suggested that Southside could lead on the review; ask IVASP to identify someone and include information from CP Chairs Report and PPG reports; ask Police – MARAC and identify learning from Glos SCR – domestic abuse in adolescent relationships. **(Action 259)**

Sophia Swatton said that assurances on this issue should be sought from across all agencies.

Board agreed that three questions should be part of each review:

1. Is there a greater awareness of the issues?
2. What are the issues for B&NES?
3. What assurances do we have in place as a Board?

Board agreed to review the position again in a year's time to see if the Board still considered this an effective mechanism **(Action 260)**

88 LSCB WORK PROGRAMME 2015-16

The Head of Safeguarding and Quality Assurance introduced this item, she informed the Board that only one issue was showing as red on Key Priority 4.

7. Confirm collaborative arrangements with LSAB Training and Development sub group to enable an effective and efficient response to learning by agreeing joint training where appropriate

Sophia Swatton replied that this was not in place at the present time. The Chair noted that this needed to be discussed at the Sub Group Chairs meeting to get on track.

The Chair asked for clarification on Issue 13 on Key Priority 1 as he thought this should only relate to the children of prisoners and if so asked for this entry to be amended. The Head of Safeguarding and Quality Assurance agreed to make the amendment as proposed by the Chair. **(Action 261)**

Request to turn the Business Plan into a spreadsheet **(Action 262)**

89 6 MONTHLY REPORTS – CSE AND MISSING SUB-GROUP

The Divisional Director for Children and Young People, Specialist and Targeted Services introduced this item. He said the focus of recent meetings had been on a) reviewing the Operational Plan, b) revising and amending the workflow for cases that are referred in by agencies, and c) beginning to establish a working relationship and dialogue with the new regional West of England CSE Victim Identification and Support Service.

He said that the Sub-Group meetings have regularly taken key areas to review progress and check that good practice is embedded across professions. He added that the Sub-Group has reviewed early intervention and engagement with Young People which has linked with work that Charlie Moat (B&NES) has undertaken with Mentoring Plus and Project 28 to explore getting key messages across to young people.

He stated that the Sub-Group had also reviewed the use of the SERAF risk identification tool, in light of some of the comments made within Louise Casey's report on CSE in Rotherham. He said that following this discussion, changes have been made to the form and incorporated into training and key messages to staff, and work undertaken with the B&NES Duty Team who will receive the vast majority of these completed SERAF's.

He said it was important to highlight to LSCB members the importance of using the version of the CSE workflow and the Protocol document on the web-site rather than circulating older versions that might be held individually so that all members can be certain that they have the latest version.

Duncan Stanway suggested that perpetrators of CSE should be added to the SERAF.

Donna Redman asked if after making a referral she should expect to receive some information by way of a response.

The Divisional Director for Children and Young People, Specialist Services replied that if a referral had been allocated to the Willow Project or a social worker then she should have been informed. He said that he would be happy to follow this up on an individual basis.

Simon Crisp said that he was the lead officer on CSE within Avon & Somerset Police and that he felt that B&NES was a good Council on this matter.

90 6 MONTHLY REPORTS – COMMUNICATIONS SUB-GROUP

The Divisional Director for Children and Young People, Specialist and Targeted Services introduced this item. He said that they have met with Jonathan Mercer, Council Communications & Marketing Manager on two occasions to discuss the options for the construction and design of the new LSCB website and had a demonstration of the preferred option (an “Atrium” type design) on 1st September.

He explained that the “Atrium” design should facilitate a flexible construction that will allow partners to access key documents, participate in discussion forums, and access training details. This approach will also enable the site to be both public facing as well as having protected space for use by partner agencies. In addition to these functionalities, the proposed site can be shared with the LSAB, with a joint/shared home page, which can then divide into a Children’s space, and an Adults space. If the proposed design is agreed, this will also enhance and strengthen our current moves to have a shared Safeguarding approach across both the LSAB and the LSCB. The shared site will also allow us to ensure that key messages and initiatives that have a common focus can be communicated effectively and in a co-ordinated manner.

Members of the Board gave their approval for this approach.

The Chair asked if additional corridors could be built on the website in the future. The Divisional Director for Children and Young People, Specialist and Targeted Services replied that they could.

The Sub-Group is also currently working on the production of a poster that will go into GP surgeries, nurseries, Children’s Centre’s and Schools which seeks to alert the public to Safeguarding issues. We anticipate that the poster will be ready for distribution in the autumn, and will be part of the larger campaign to raise public and professional awareness to the role of the LSCB.

Dawn Clarke asked if QR codes could be used on the posters.

The Divisional Director for Children and Young People, Specialist and Targeted Services replied that they would and thanked Ed Joseph, B&NES Member of Youth Parliament at this point for his input at the last two meetings and into the design of the web-site which has been very valuable, and the group looks forward to utilising his skills and views on how to engage further with young people.

Phil Rhodes proposed whether a BME child should be on one of the posters.

Fiona Finlay commented that the text following the phone numbers on the poster should indicate who you will be able to speak to at a specific time.

91 6 MONTHLY REPORTS- PPG

Duncan Stanway introduced this item. He informed the Board that in recent months the Group has audited themes including Domestic Violence & Abuse and Parental Substance Misuse.

He explained that the Group followed 4 cases from Strategy Meeting, through Initial Child Protection Conference to the first Review CP Conference. The PPG noted the need for improvements in how Strategy Meetings work. He said that this is a challenge, with many Strategy Meetings taking place by phone and that some

meetings did not involve the full range of professionals that had information about the child(ren). He added that the way in which Strategy Meetings are recorded needs to improve to give more clarity of risk and actions to be taken. Richard Baldwin to look into the concern that not all professionals had the information needed **(Action 263)**

He said that with a high level of Domestic Violence & Abuse in the lives of children with a CP Plan and the impact of the abuse on children means all agencies need to prioritise this issue, particularly adult services. He asked what agencies are doing to ensure workforce awareness and priority of this issue.

The Chair asked if agencies could give the Board some feedback on this at the next meeting. He suggested that they inform the Board of any strategies, accountability structure and governance procedures that they have and details of how effective they are. The Divisional Director for Children and Young People, Specialist and Targeted Services replied that he would liaise with agencies to arrange for this information to be available for the Board. **(Action 264)**

Potential questions to be asked of Board agencies and reported back at the next meeting suggested questions include:

1. Do you have a policy on Domestic Violence and Abuse?
2. What if any training do your staff have on Domestic Violence and Abuse?
3. What issues are you aware of amongst the families you support in terms of Domestic Abuse and Violence and the impact of the Child?
4. How do you monitor Domestic Violence and Abuse in your organisation?

Nicola Smith commented that in terms of Strategy Meetings she has a high number of pupils in her school that have a CP Plan but has only ever been invited to one meeting. This will be looked into by the Head of Safeguarding and Quality Assurance and Divisional Director for Children and Young People, Specialist and Targeted Services **(Action 265)**

92 REPORT INTO THE WORK OF THE CHILD PROTECTION CHAIRS 2014-15

The Deputy Safeguarding Lead for Children and Quality Assurance introduced this item. She explained that in 2013-14, the majority of CP Plans were in the category of emotional abuse which was higher than national comparators. The LSCB and Local Authority wanted to investigate this and seek assurance that categorisations were applied correctly and consistently and an audit of 40 emotional abuse cases was undertaken in November 2014 to look into this. The audit made a number of recommendations to provide assurance that robust consideration was given to categories of abuse at all stages of the CP process from s47 stage to the Review Conference.

She said that as a result of the audit and the recommendations we have noted a change in the number of emotional abuse categorisation of cases. The Local Authority is now considering what they will do to determine whether the recommendations or other factors have led to this change. The Board agreed that

a sample of emotional abuse cases should be audited. This Audit report should be brought back to LSCB in March. **(Action 266)**

She stated that the concern about reports on time to Conference had been raised and will be a key issue to monitor as we go forward. She added that at the request of the PPG, a proposal will be piloted to cancel Conferences when the report has not been received and signed off by the Team Manager 48 hours before the Conference. A Professionals Meeting would then take place to assess the child's immediate safety needs and the Social Worker will ensure the parent/s sees the report, has an opportunity to comment and attends the re-scheduled Conference which will take place within five working days.

The Chair asked if feedback is sought from families involved in Child Protection Plans.

The Deputy Safeguarding Lead for Children and Quality Assurance replied that forms are sent out following a conference meeting but that not many are returned. She said that those who do reply comment on how intimidating they find the conference meeting.

Nicola Smith said that if the family concerned has a number children then inevitably a lot of professionals will be involved in those meetings.

Angela Vick asked if families were allowed to have a family member or friend present to act as an advocate at the conference.

The Deputy Safeguarding Lead for Children and Quality Assurance replied that they were.

Bruce Laurence commented on how high the percentage was in relation to the number of families with a history or a current pattern of domestic abuse and violence (66%).

93 SCR SUB- GROUP PROPOSAL FOR CHANGE – (VERBAL UPDATE)

The Head of Safeguarding and Quality Assurance informed the Board that they have received three Serious Case Review notifications since June – the SCR Panel had met to discuss two out of the three. These two did not meet the SCR criteria; the third notification had been received recently and the SCR Panel was being convened.

She said that in relation to the first case a broader multi-agency review would take place and an independent Chair had been identified to lead on this and write up a case review report; for the second case that she and Sophia Swatton would meet to discuss the lessons to be learned from the process and would hold a case review meeting with the professionals involved.

She stated that she would like to thank all those who had been involved in the gathering of information and that the SCR Sub-Group had agreed that a revision is needed to the SCR protocol and terms of reference to the next meeting. This will come to the December meeting. **(Action 267)**

94 CHILDREN IN CARE QUALITY ASSURANCE SUB GROUP PROPOSAL

The Deputy Safeguarding Lead for Children and Quality Assurance introduced this item. She explained that the Board is asked to consider if the Children in Care Quality Assurance Sub-Group (CICQASG) should become a formal Sub-Group of the LSCB. The Chair said that this was a vulnerable group of children and therefore in his opinion too big an issue not to be a sub-group of the Board.

He then proposed that the Deputy Safeguarding Lead for Children and Quality Assurance be made an Associate Member of the Board and for the terms of reference to be amended accordingly. **(Action 268)**

Board members agreed with the statement and proposal made by the Chair.

95 UPDATE ON SWCPP (VERBAL)

The Divisional Director for Children and Young People, Specialist and Targeted Services informed the Board that following on from their last meeting that Signis would now be providing the South West with Child Protection Procedures for the next two years with a further one year option available. He said that an Editorial Board would be set up comprising of 3 out of the 14 local authorities and that it was expected that B&NES would be one of the three.

96 SUICIDE CARE PATHWAY PROPOSAL

The Head of Safeguarding and Quality Assurance explained that this report seeks to provide assurance to the LSCB that the recommendations from the David A SCR are already included within the Self Harm Guidelines and requests that the LSCB formally adopts the Guidelines which have already been approved by a number of local agencies who are core members of the LSCB, rather than adapt the quick reference guide (referred to as a care pathway in the SCR).

Amanda Round stated that Appendix 3 was already used in the training sessions of Oxford Health. She added that self-harm is not always an indicator that will lead to suicide. Mike Bowden challenged the paper and wanted assurance that everything was captured. Lesley Hutchinson explained that multi-agency partners who had looked at this felt sure this was the most useful way forward.

The People and Communities Strategic Director said that meetings were held after four recent incidents and that no common theme was found. He added that all local agencies were judged to have good procedures on this issue.

He said that it remained a difficult subject to know how best to raise the appropriate level of awareness with young people.

Mark Everett commented that mental health training has been provided for staff at his school to help in incidents of this nature.

The Chair stated that he was happy to approve the recommendations.

Recommendations

1. The LSCB approved the request to modify recommendations one a-d of the SCR of David A.

2. The LSCB agrees to adopt and disseminate Appendix 3 of the report - Self Harm: Multi Agency Guidelines for Professionals Working With Children and Young People Who Self Harm.
3. The LSCB endorse the offer of the Public Health team to undertake an audit into the awareness of the guidelines and to provide the Board with assurance of its dissemination and that practitioners know to refer to this as a useful and supportive guide; need assurance that agencies are clear on suicide ideation. **(Action 269)**
4. Suicide Prevention group to lead raising awareness in this area and discuss with Mark Everett **(Action 269a)**

97 STAKEHOLDER EVENT – 26TH JANUARY 2016 (VERBAL)

The Head of Safeguarding and Quality Assurance said that a full agenda was being planned for this event that will focus on the issue of Child Sexual Exploitation.

98 LSCB BUSINESS DEVELOPMENT SESSION – 7TH OCTOBER

The Head of Safeguarding and Quality Assurance wished to thank Sophia Swatton and Fiona Finlay for their work in helping organising this event. She said that it would be particularly interesting for the Board to hear from Jackie Mathers MBE, Bristol CCG Designated Nurse on the subject of Female Genital Mutilation.

99 LSAB RISK REGISTER – FOR CONSIDERATION FOR LSCB

The Chair introduced this item to the Board. He explained that this item was about possible risks to the Board and not risks to individuals. He added that he believed that the LSCB should have one. He said that he had asked for the LSAB Risk Register to be circulated as an example.

He stated that all members will be invited to take part in a half-day session that will be facilitated by the Fire Service and that he would like six Board members to take part. Lesley Hutchinson to liaise with Fire and Rescue and circulate a date for Board members to help develop this – approximately seven people will be needed. **(Action 270)**

100 FEEDBACK ON THE LSCB ANNUAL REPORT FROM SCRUTINY AND HEALTH AND WELLBEING BOARD (VERBAL)

The Chair said that the Annual Report had received a positive response and had been discussed in detail by the Children and Young People Policy Development & Scrutiny Panel and the Health & Wellbeing Board at their meetings in July. The Panel had gone through the report in significant detail.

101 ANY OTHER BUSINESS

The Chair acknowledged the information reports that had been circulated. He said that with regard to Item 26 'Finalised Terms of Reference' these would now need amending follow the decision of the Board to ask the Deputy Safeguarding Lead for Children and Quality to become a member of the Board.

The Deputy Director for Children & Young People, Strategy and Commissioning said that Items 20 'LSCB Bruising in Children Protocol' and 21 'LSCB Escalation Policy' had been signed off by the PPPG.

One amendment needed to the Escalation Policy (**Action 271**)

Also one amendment needed to the Bruising Protocol – disguised compliance – section 6.7 (**Action 272**)

The Chair thanked Fiona Finlay for her work in developing the Bruising Protocol.

Simon Crisp said that incidents of bruising must be checked against previous ones to check for similarities in the description made by the adult.

The information reports were noted and signed off.

The meeting ended at 5.10pm.

The next meeting of the Board will take place on **Tuesday 1st December 2015 at 2.00pm in the Conference Room, 1st Floor, Civic Centre, Keynsham.**

Chair (person).....

Date Confirmed and Signed.....

Prepared by Democratic Services