

**Addendum to the Statement of Community Involvement for Bath and North East Somerset Council, Adopted October 2007 in response to the 2008 amendments to the Town & Country Planning (Local Development) (England) Regulations 2004**

## Replacement Figure 4

**Figure 4: Diagram to summarise the key opportunities for community involvement in the preparation of Development Plan Documents (DPDs) \***

### **Stage 1 Pre-production consultation to establish issues and options**

'Issues and options' and evidence gathering consultation. Early community involvement using a wide range of methods (as outlined in **Appendix B**).

There will be more than one specific consultation carried out at this stage and consultations will be targeted at a range of consultees.

Statutory and non-statutory consultees will be consulted and efforts will be made to secure the involvement of the target groups outlined in this SCI.

*Statutory consultees (and other relevant consultees where identified) will be consulted on the Sustainability Scoping Report.*



### **Stage 2 Consultation on established options and emerging preferred options**

The Council's options and emerging preferred options will be presented for a statutory consultation period of 6 weeks. Comments made will be considered and feedback given as outlined in this SCI. Community Involvement opportunity will be provided using a wide range of methods (as outlined in **Appendix B**).

Statutory and non-statutory consultees will be consulted and efforts will be made to secure the involvement of the target groups outlined in this SCI.

*Consultation on the associated Sustainability Appraisal will also occur alongside this.*



### **Stage 3 Proposed submission version of DPD published**

Taking into account representations from Stage 2, the proposed submission DPD is prepared. Before the DPD is submitted to the Secretary of State for examination it will be published for a period of 6 weeks and representations invited on the 'soundness' of the document.

Statutory and non-statutory consultees will be consulted and efforts will be made to secure the involvement of the target groups outlined in this SCI.

The Council will consider these responses and if changes are necessary (and in exceptional cases only) an addendum to the DPD will be submitted with the DPD for examination by the Planning Inspector.



### **Stage 4 Examination by Planning Inspector**

The Planning Inspector considers the DPD and the representations submitted at the proposed submission version stage. If the Inspector finds the DPD 'sound' then the Council will alter the DPD in line with the Inspector's recommendations and adopt the Plan. All those who registered an interest in the DPD or who made written comments during the consultation period will be notified.

*\* Details of the minimum statutory requirements for community consultation in the preparation of DPDs can be found in the Town & Country Planning (Local Development) (England) Regulations 2008 – Regulations 25, 27 & 28.*

## **Explanatory note to Appendix B**

The final column in the table in Appendix B refers to 'What stage in the preparation of the LDD is this appropriate for?'; within this the preferred options stage is referenced. Following on from the 2008 amendment to the *Town & Country Planning (Local Development) (England) Regulations 2004* this distinct stage for preferred options is no longer a formal requirement. Preferred options will however continue to be consulted upon as part of the pre-submission options stage and the consultation methods as detailed remain relevant.

## **Addendum to the Statement of Community Involvement for Bath and North East Somerset Council, Adopted October 2007**

### **Planning Services contact details**

New postal address for Planning Services is:

PO Box 5006,  
Bath,  
BA1 1JG.

This replaces the address used throughout the SCI (at pages 24, 29 and 40) for postal correspondence. This was previously Trim Street, Bath, BA1 2DP. This address is now obsolete.

Replacement box page 24:

#### **Submit representations to:**

- ✉ development\_control@bathnes.gov.uk
- ✉ Development Manager, PO Box 5006, Bath, BA1 1JG.

Replacement box page 29:

#### **Contact Development Management:**

- ✉ development\_control@bathnes.gov.uk
- ✉ Development Manager, PO Box 5006, Bath, BA1 1JG

Replacement box page 40 (Appendix C):

**The list presented here is not exhaustive and also related to successor bodies where reorganisations occur. The consultation database is available for public scrutiny on request.**

If you would like to be added to our consultation database contact us:

- ☎ 01225 477548
- ✉ planning\_policy@bathnes.gov.uk
- ✉ Planning Policy Team, PO Box 5006, Bath, BA1 1JG.

We will use our consultation database to you when opportunities for consultation arise in the preparation of the LDF. We will target consultation according to area of interest wherever possible.

### **Contact information**

The table 'Key contacts for advice on planning issues' (page 50) is to be replaced with table below.

## Key contacts for advice on planning issues

The following section outlines the key contacts for information on planning issues.

### **Bath & North East Somerset Council**

This SCI gives information about community involvement in planning and contact details are also provided in boxes within the text. The glossary of terms at the back of this document is also a useful tool.

#### **www.bathnes.gov.uk**

There is a designated 'environment & planning' section of the Council's website which gives details of planning applications, planning policy, heritage and environment & major developments and special projects. This can be accessed using the Council website A-Z facility.

#### **Subscribe to the Council's e-newsletter**

For regular updates about planning and other issues you can subscribe to the Council's free e-newsletter 'Inform' from the Council website home page.

#### **Contact Council Connect**

Call, email and text Council Connect regarding general planning queries.

Telephone: 01225 39 40 41

Text: 07797 806544

Email: councilconnect@bathnes.gov.uk

#### **Viewing documents**

All current applications and their associated documents (including plans) are available to view online via Public Access at [www.bathnes.gov.uk/publicaccess](http://www.bathnes.gov.uk/publicaccess). If you wish to view any applications submitted to the council prior to 1998, please contact Council Connect on 01225 394041 who will be able to arrange for the details to be uploaded to Public Access.

Planning policy documents are available on line at [www.bathnes.gov.uk/ldf](http://www.bathnes.gov.uk/ldf). To look at hard copies of planning policy documents please visit: The Guildhall, High Street, Bath, BA1 5AW.

#### **Visit the LDF Document Deposit Stations**

During periods of statutory consultation on the LDF, draft documents, committee reports and associated background papers etc will be available at the following deposit stations in the district:

##### **All Public Libraries:**

Bath Library, 19 The Podium, Northgate Street, Bath, BA1 5AN

Keynsham Library, The Centre, Keynsham, BS31 1ED

Midsomer Norton Library, 119 High Street, Midsomer Norton, BA3 2DA

Mobile Libraries

Moorland Road Library, Moorland Road, Bath, BA2 3PL

Paulton Library, Central Methodist Church, Paulton, BS39 7QQ

Radstock Library, The Street, Radstock, BA3 3PR

Saltford Library, 478a Bath Road, Saltford, BS31 3DJ

Weston Library, Church Street, Weston, Bath, BA1 4BU

##### **The following Council Offices:**

The Guildhall, High Street, Bath, BA1 5AW

Riverside, Temple Street, Keynsham, Bristol, BS31 1LA

The Hollies, High Street, Midsomer Norton, BA3 2DP

*Details of opening times etc are available on the Council website or via contacting Council Connect. We are open to suggestions of additional deposit stations in the area.*