

**Application to Designate a Neighbourhood Area**  
*(for Parish / Town Councils)*  
**Localism Act 2011**  
**Neighbourhood Planning (General) Regulations 2012**

**Please Note:** Before completing this application, all groups are urged to consult Bath & North East Somerset's Neighbourhood Planning Protocol (available [online](#) and from the One-Stop-Shop on Manvers Street, Bath). This document sets out the purpose of and procedure for designating a neighbourhood area and drafting a neighbourhood plan or neighbourhood development order. It is important that you read this guidance as incorrect completion will delay the processing of your application.

Please note that all the information provided on this application form and in supporting documents will be published on the Authority's website. If you require any assistance, advice or clarification, please contact the Planning Policy team.

*[Please write in block capitals and black ink]*

<b>1) Name of Neighbourhood Area</b>			
KEYNSHAM			
<b>2) Town Council – Deputy Town Clerk Details</b>			
Title:	MRS	First Name:	DAWN
Surname:	DRURY		
House / Flat:	15 - 17		
Address 1:	TEMPLE STREET		
Address 2:			
Address 3:			
Town:	KEYNSHAM		
County:	BRISTOL		
Postcode:	BS31 1HF		
Daytime Number:	0117 9868683		
Mobile Number:			
Email:	deputytownclerk@keynsham-tc.gov.uk		
<b>3) Relevant Body:</b> Please confirm that you are the relevant body to undertake neighbourhood planning in your area in accordance with section 61G of the 1990 Act and 5C of the 2012 Regulations			
Yes:	YES	Name of Town Council:	KEYNSHAM TOWN COUNCIL
No:			

<b>4) Extent of Area:</b> Please indicate below and attach an OS plan showing the intended extent of the area.			
<b>Whole Parish / Town Boundary area:</b>			
<b>Part of Parish / Town Boundary area:</b>		PART OF THE TOWN BOUNDARY	
<b>Joint with neighbouring Parish within B&amp;NES:</b> (Please complete details in section 7 below if applying as joint parishes)			
<b>Please describe below why you considered the extent of the neighbourhood area is appropriate (100 words max)</b>			
<p>KEYNSHAM TOWN COUNCIL HAS IN THE PAST THREE YEARS PRODUCED A TOWN PLAN AND MADE SUBMISSIONS TO THE BATH AND NORTH EAST SOMERSET'S PLACEMAKING PLAN INCLUDING A FULL CHARACTER ASSESSMENT OF THE WHOLE TOWN. THEY HAVE ALSO CONSIDERED AND REPONDED FULLY TO THE FOLLOWING LOCAL AUTHORITY CONSULTATIONS:- THE LOCAL GREEN SPACES DESIGNATION DOCUMENT AND THE CONSERVATION AREA APPRAISAL. FURTHERMORE, THEY HAVE CONSULTED WITH THE LOCAL AUTHORITY IN RESPECT OF SITE ALLOCATIONS HENCE A DECISION HAS BEEN MADE TO CONCENTRATE THE NEIGHBOURHOOD DEVELOPMENT PLAN ON AND AROUND THE HIGH STREET OF KEYNSHAM INCLUDING THE CONSERVATION AREA.</p> <p>THE NEIGHBOURHOOD DEVELOPMENT PLAN IS TO GIVE LOCAL PEOPLE GREATER OWNERSHIP OF THE PLANS AND POLICIES THAT WILL AFFECT THIS SPECIFIED AREA OF THE TOWN.</p> <p>IT IS OUR INTENTION TO BOTH PRESERVE THE FABRIC, CHARACTER AND SETTING OF THIS AREA WHILST ENABLING SOME GROWTH AND CHANGE WITHOUT ADVERSE HARMFUL EFFECT.</p>			
<b>5) Intention of Neighbourhood Area:</b> Please indicate which of the following you intend to undertake within your neighbourhood area.			
<b>Neighbourhood Development Plan:</b>		✓	
<b>Neighbourhood Development Order:</b>		□	
<b>Community Right to Build Order:</b>		□	
<b>6) Additional joint Parish Details:</b> If you are applying with an adjoining parish or parishes please give the clerk's details for each parish.			
N/A			
<b>7) Declaration</b> I / we hereby apply to designate a neighbourhood area as described on this form and the accompanying plan.  In the case of joint parish applications, names from each parish would need to complete an application.			
<b>Names</b>	DAWN DRURY	<b>Date (DD/MM/YY)</b>	16/09/63
	DEPUTY TOWN CLERK		