

Appendix B – Walking & Cycling Developer Checklist

Developer Active Travel Assessment Toolkit

Assessment Criteria	Mechanism	Description	Requirement Criteria	Timeframe
Route Quality Audits / Street Audits	Healthy Streets Check for Designers (TfL)	A spreadsheet tool to support designers of walking and cycling infrastructure. Schemes are checked against 10 Healthy Streets indicators, comparing it with existing street conditions.	Required if significant walking / cycling infrastructure improvements are expected	At application
	Walking, Cycling and Horse Riding Assessment and Review (DMRB)	Walking, cycling and horse-riding assessment and review (WCHAR) process for highway schemes on motorways and all-purpose trunk roads.	Required if significant walking / cycling infrastructure improvements are expected	At application
Cycling infrastructure design	Cycling Level of Service Tool (LTN 1/20)	This includes a simple scoring assessment based on attributes of five key design criteria, which can be used to identify strengths and weaknesses, and therefore what designs need to address.	Required if any cycling infrastructure is recommended	At application
	Junction Assessment Tool (LTN 1/20)	The tool is intended to be used at the design stage as well as for the assessment of existing junctions. It looks more closely at how a cyclist would move through a junction.	Required if significant cycling infrastructure improvements are expected	At application
Walking infrastructure design	Pedestrian Comfort Guidance and Assessment (TfL)	For existing sites, undertaking a comfort assessment will identify priorities for action or attention, the cause of these issues and help to identify mitigation measures to make the site more comfortable. For schemes in development; undertaking a comfort assessment will identify any potential problems at an early stage. Mitigation measures, such as the relocation of street furniture, can then be decided upon if required.	Required if significant additional pedestrian movements are expected	At application
Road Safety Review	Road Safety Audit (Stage 1)	Stage 1 Road Safety Audits are required to be undertaken at the completion of preliminary design before the publications of draft orders and for development-led schemes, before planning consent, where possible.	Required if significant walking / cycling infrastructure improvements are expected	At application
	Road Safety Audit (Stage 2)	A Stage 2 Road Safety Audit is undertaken at the completion of detailed design. The audit team focuses on the more detailed aspects of the scheme.	Required if significant walking / cycling infrastructure improvements are expected	At application / post application
	Road Safety Audit (Stage 3)	A Stage 3 Road Safety Audit should be undertaken when the scheme is substantially complete and preferably before the works are opened to users.	Required if significant walking / cycling infrastructure improvements are expected	Post application (specifically within one month of scheme opening)
Transport Assessment / Statement	Appropriate chapter within the report	Provision of a clear and concise audit of existing walking and cycling facilities. Description of how the development will support walking and cycling.	Provision within TA / TS	At application
Travel Plan	Appropriate chapter within the report	Provision of a clear and concise audit of existing walking and cycling facilities. Description of how the development will support walking and cycling.	Provision within TP	At application

Assessment Criteria	Mechanism	Description	Requirement Criteria	Timeframe
Pedestrian / cycling usage surveys	Pedestrians / cyclist counts	Undertake counts of pedestrians / cyclists to provide a baseline to enable further assessment.	Required if significant additional pedestrian / cycling movements are expected	Post application
Physical site review	Completion of a site visit	Demonstrate that a physical site visit has taken place	Evidence of site visit submitted with application documentation	At application