

Name: _____

Signature: _____

Date: _____

Please return this form by email to client_finance@bathnes.gov.uk or by post to

Client Finance Team,
Lewis House,
Manvers Street,
Bath, BA1 1JG

In keeping with the EU's new General Data Protection Regulation (GDPR), we have recently updated our Privacy Policy to clarify how we protect your personal information. Our updated policy provides more details on:

The information that we collect;

- How we use this information, why we store, and why we retain it; and
- How you can request that your information is updated, corrected, or deleted.

Details on the policy can be found here:

<http://www.bathnes.gov.uk/services/your-Council-and-democracy/data-protection-and-freedom-information/Council-privacy-notice-0>

Alternatively a paper copy can be made available upon request.